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May 9, 2016

Good Afternoon.

We would like to pass on the following information for our project at the Syncrude Wolverine Event - For all Horton Craft Workers

Currently, Highway 63 is opening and closing as directed by the RCMP and Emergency Operations Centre.

For those of you that are still in the work camps, please text your name, company working for and camp you are in to Jimmy Dees at (403) 880 9089.

Employees should make every opportunity to return home as we are not compensating for the time to wait in camp. The evacuation flights are on a very short notice so everyone should be prepared to leave on a moments notice. Travelling by private vehicles to the airport/airstrips is strictly prohibited and you will be transported from the camps via shuttle busses.

There are restrictions on how much luggage that can be brought with you and currently, we do not have plans on what to do with items that are left behind. We recommend you make lists of what you are leaving behind and attempts will be made to locate and return those items to you.

For all travel from Edmonton to your home base, please save all receipts / boarding passes as we may need them. If you are choosing to take the chance to drive, save all receipts as well.

Given the undetermined length or work interruption, Horton CBI will be issuing a Record of employment (ROE) starting Monday, May 9th, 2016. The reason code will be "Other" with an explanation in the comments reading "Site evacuation due to Fire in the fort McMurray region"

Service Canada has instituted a special reference code to expedite the processing of El claims for workers affected. When claiming El online the code "4812012016030516" must be referenced.

We also ask that you refrain from contacting Syncrude at this time as their return to work plan for the Wolverine Event is not yet available.

Thank you for your cooperation.

Michael Cachia

Site Manager, Horton CBI, Limited

Syncrude Site